**Minutes of August 20, 2024, Regular Village Board Meeting**

**Held at** **First Presbyterian Church, 312 Church Street, Clinton, WI 53525**

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1. **Call to Order and Roll Call –** President Peterson called the Regular Village Board meeting to order

at 7:00 pm. Present were Trustees Aarud, Barbour at 7:02 pm, Dammen, Laatz, and Troha. Risseeuw was absent. Also present: Clerk/Treasurer Franseen, Deputy Clerk/Treasurer Miller, Chief Schultz, Library Director Langer, Administrator Risse.

1. **Approval of Minutes:** Trustee Dammen made the motion to approve the minutes of the Regular Village Board Meeting – July 16, 2024; Trustee Aarud seconded the motion. Motion carried 6-0.
2. **Public Appearances- N**one
3. **Reports:**
	1. **Chief –** Chief Shultz reported on the successful booth at the Rock County Fair, as well as participation at the Traffic James car show, and the first responder's appreciation day. Chief stated that they increased patrols at Meadow Park apartments and upcoming events requiring police presence.
	2. **Public Works Director-** Not present
	3. **Clerk/Treasurer –** Clerk Franseen went over the budget timeline, including the approval date, and the process for department heads to submit their sections. Went over issues with NSF checks for water payments and the PSC regulations.
	4. **Deputy Clerk/Treasurer –** reported on the August 13th election, including voter turnout and issues faced. Mentioned plans for the November election and the need for volunteers.
	5. **Library Director –** discussed new shelving in the children's area and ongoing programs like story times, gaming groups, and baking groups.
	6. **Village Attorney –** Not present.
	7. **Village Engineer** – Provided updates on the East Street Project, future developments, and the permit for Well 3. Gave an update on discussions with contractors and upcoming meetings regarding the lift station for Phase 3 of Clinton Crossings.
	8. **Clinton Fire District** – Reported on the fire department's activities, including calls for service, new recruits, and training programs. Reported on the installation of new doors and the return of the utility vehicle after being repaired.
	9. **Plan Commission** – No meeting.
	10. **Senior Center** – Discussed various activities at the senior center, including the book club starting on the third Wednesday of September, Diamond Dots and Stitching meetings, and a thank you card project**.** Reported a fundraiser event on September 3rd from 4 to 8 PM at Culver’s to raise money for the senior bus. Stated there will be a session on common scams and frauds by a representative from the Wisconsin Consumer Protection Authority on September 23rd at 6 PM.
	11. **Chamber of Commerce –** Discussed upcoming chamber events, including the last country market on September 29th, the FFA Alumni Porkchop Dinner on October 5th, and the fun run 5K on September 14th.
	12. **Administrator –** Provided an update on the WPPA agreement and the 2025 budget. Stated that the open records request will be sent on August 23rd unless instructed otherwise by the court. Provided an update on the potential sale of the Ulrich building, with a resolution expected by the end of the month.
4. **New Business**
5. **Discussion and action on Beverage Operator License for Daniel Carlson:**  Trustee Troha moved to deny the Beverage Operator License for Daniel Carlson; Trustee Laatz seconded. Motion carried 6-0.
6. **Discussion and action amending 2024 Fee Schedule:** Trustee Peterson moved to adjust fees to publication fee to $10, background check to $8, tobacco license to $50, SAL to $40 for regular $50 for rush, police report remains at $5, and mowing fee set at $150 an hour; Trustee Dammen seconded. Motion carried 5-1.
7. **Discussion and action on applying the Transient Merchant Ordinance for Mobile Food Trucks:** Trustee Peterson moved to postpone until September 17, 2024; Trustee Troha seconded. Motion carried 6-0.
8. **Discussion on Village Ordinance 32-3 (e) Village Parking Regulations – All-night parking prohibited:** Trustee Barbour asked for the discussion. General enforcement will continue, with exceptions made on a case-by-case basis.
9. **Discussion on Village Ordinance 32-3 (g) Village Parking Regulations – Parking of heavy vehicles on streets and alleys:** Trustee Barbour asked for the discussion General enforcement will continue happen.
10. **Discussion on making Village Budget available to the public online:** Trustee Barbour asked for the discussion. Treasurer Franseen will put the current budget on the website.
11. **Approval of Monthly Financial Report – July 2024:** Trustee Laatz moved to approve July 2024 Financial Report; Trustee Dammen seconded. Motion carried 6-0.

1. **Approval of Checks and Invoices -** Trustee Troha moved to approve General Fund checks totaling $336,575.37 and Water/Sewer checks totaling $53,545.35; Trustee Laatz seconded. Motion carried

6-0.

1. **Adjournment –** Trustee Troha moved to adjourn at 8:13 p.m.; Trustee Laatz seconded. Motion carried 6-0.

Respectfully Submitted by Karri Miller, Deputy Clerk/Treasurer