**Minutes of September 17, 2024, Regular Village Board Meeting**

**Held at** **First Presbyterian Church, 312 Church Street, Clinton, WI 53525**

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1. **Call to Order and Roll Call –** President Peterson called the Regular Village Board meeting to order

at 7:00 pm. Present were Trustees Aarud, Barbour at 7:02 pm, Dammen, Laatz, Risseeuw via phone and Troha. Also present: Clerk/Treasurer Franseen, Deputy Clerk/Treasurer Miller, Chief Schultz, Library Director Langer, Attorney Joos, Administrator Risse.

1. **Approval of Minutes:** Trustee Dammen made the motion to approve the minutes of the Regular Village Board Meeting – August 20, 2024; Trustee Aarud seconded the motion. Motion carried 7-0.
2. **Public Appearances- N**one
3. **Reports:**
	1. **Chief –** Chief Shultz reported increased police presence at schools due to national incidents. High school lockdowns occurred due to fights. Officers are undergoing training in CPR, Narcan certification, strip searches, wellness, and defensive tactics.
	2. **Public Works Director-** Not present
	3. **Clerk/Treasurer –**Next finance meeting scheduled for next Tuesday September 24, 2024, at 6:00 p.m. at Village Hall. Background check fees increased from $7 to $15 from the State of Wisconsin. The fee schedule will be updated in December with all updated fees.
	4. **Deputy Clerk/Treasurer -** Elections scheduled for November 5th; still seeking Election Workers. Training for junior and senior classes at the High School planned for October 9, 2024, and 10, 2024. Absentee ballots to be distributed starting Thursday September 19, 2024.
	5. **Library Director –** Dee Hahn resigned from the library board after over 20 years. A replacement Library Board member is expected to be presented at the October meeting. Ongoing community programs include story times, book club, baking class, knitting group, and activities at Willow Wick**.**
	6. **Village Attorney –** Working with Administrator Risse to update a couple of ordinances. A new Court Clerk has taken over at the municipal court, replacing Bridget. A few meetings have happened focused on improving trial scheduling and making the process more user-friendly for both the court staff and the public.
	7. **Village Engineer** – Positive meeting with the village and developer for Phase 3 at Clinton Crossings. Design for a lift station to service Phase 3 is underway. Construction for Phase 3 expected to start by next fall.
	8. **Clinton Fire District - E**arly talks about an agreement with District 5 of Boone County. Discussions on fire run charges and potential intergovernmental collaboration. Youth apprenticeship program maintained without intern payment. Working with Town Bank on a line of credit, aiming to finalize by the end of September. Exploring options to reduce banking charges and leverage municipal presence for future equipment purchases.
	9. **Plan Commission** – No meeting.
	10. **Senior Center** – Discussed various activities at the senior center, including the book club starting on the third Wednesday of September. Stated there will be a session on common scams and frauds by a representative from the Wisconsin Consumer Protection Authority on September 23rd at 6 PM.
	11. **Chamber of Commerce –** Discussed upcoming chamber events, including the last country market on September 29th, the FFA Alumni Porkchop Dinner on October 5th, Chamber meeting scheduled for September 18th at Cougar Lanes at 1:00 pm.
	12. **Administrator –** Discussed working on the developmental and purchase agreement for Phase 3 Clinton Crossing and Parking Ordinance with Attorney Joos.
4. **Old Business**
5. **Discussion and action on applying the Transient Merchant Ordinance for Mobile Vendors:** President Peterson moved to apply the Transient Merchant Ordinance for Mobile Vendors with a fee of $75.00 a calendar year; Trustee Aarud seconded. Motion carried 7-0.
6. **New Business**
7. **Discussion and action on Beverage Operator License for Gavin Shaw:**  Trustee Laatz moved to approve the Beverage Operator License for Gavin Shaw; Trustee Troha seconded. Motion carried 7-0.
8. **Discussion and action on Beverage Operator License for Jamie Abney:** Trustee Troha moved to approve the Beverage Operator License for Jamie Abney; Trustee Dammen seconded. Motion carried 7-0.
9. **Discussion and action on Beverage Operator License for Sarah Remington:** Trustee Laatz moved to approve the Beverage Operator License for Sarah Remington; Trustee Aarud seconded. Motion carried 7-0.
10. **Discussion and action on Beverage Operator License for Stephanie Albrecht:** Trustee Dammen moved to approve the Beverage Operator License for Stephanie Albrecht; Trustee Troha seconded. Motion carried 7-0.
11. **Discussion and action on Beverage Operator License for Ann Wirkuty:** Trustee Aarud moved to approve the Beverage Operator License for Ann Wirkuty; Trustee Laatz seconded. Motion carried 7-0.
12. **Discussion and approval of Resolution 2024-06 a resolution to move the Village one polling place for all wards (1-3):** Trustee Laatz moved to approve Resolution 2024-06; Trustee Dammen seconded. Motion carried 7-0.
13. **Discussion and approval of the Rock County, WI and Village of Clinton Joint Powers Agreement:** Trustee Troha moved to approve Rock County, WI and Village of Clinton Joint Powers Agreement; Trustee Aarud seconded. Motion carried 7-0.
14. **Approval of Monthly Financial Report – August 2024:** President Peterson moved to approve August 2024 Financial Report; Trustee Dammen seconded. Motion carried 7-0.

1. **Approval of Checks and Invoices -** Trustee Troha moved to approve General Fund checks totaling $117,928.19 and Water/Sewer checks totaling $65,828.79; Trustee Aarud seconded. Motion carried

7-0.

1. **Adjournment –** Trustee Dammen moved to adjourn at 7:35 p.m.; Trustee Laatz seconded. Motion carried 7-0.

Respectfully Submitted by Karri Miller, Deputy Clerk/Treasurer