**Minutes of June 20, 2023, Regular Village Board Meeting**

**Held at First Presbyterian Church (Basement)**

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1. **Call to Order and Roll Call –** President Peterson called the Regular Village Board meeting to order at 7:00 pm, Trustees Aarud, Barbour, Dammen, Laatz, and Risseeuw were present. Trustee Troha was remotely present (unfortunately we were not able to hear her so her voting wasn’t counted.) Also present: Clerk-Treasurer Franseen, Deputy Clerk-Treasurer Glisic, DPW Director Johnson, Chief Schultz, Library Director Langer, Jim Grenawalt, and Administrator Risse.
2. **Amend Item # 8k:** no action.
3. **Approval of Minutes:** Trustee Risseeuw made the motion to approve the minutes of the Regular Village Board Meeting – May 16, 2023, Trustee Dammen seconded the motion, motion carried 6-0.
4. **Presentation:** Attorney Joos explained that the person who requested an agenda item can explain the item. Then a motion is moved, seconded. Then discussion among the board may occur. Then a vote is taken.
5. **Reports:**
   1. **Chief of Police –** Police will have 10 OWI Grant shifts & 11 Speed Grant shifts in June and July. The police are working at the quinceanera at St. Stephen’s Hall on June 24. He gave 2 copies of his 2022 Annual Report to the board.
   2. **Public Works Director** –The Zoning Board of Appeals approved the scale that DeLongs want to install. The E-cycle agreement with URT is finished. He gave copies of his 2022 Annual Report to the board. Scot Drive work began today.
   3. **Clerk/Treasurer –** I handed out a graph showing that our 2023 assessed value increased by $7,259,700. All Paid is in the process of setting up a “miscellaneous” payment code for the village. The only property on the county’s foreclosure tax lien list is 705 Milwaukee Street. We have no interest in purchasing that property.
   4. **Deputy Clerk/Treasurer –** She has been working in the Clerk’s office for 4 weeks. She has been trained on 14 duties.
   5. **Library Director –** Summer Reading Program has started and will be 6 weeks long. They are having performers; last week they had a short musical. The book sale brought $350 for Friends of the Library.
   6. **Village Attorney** – Brooke will explain her committee recommendations.
   7. **Village Engineer** – They have begun the survey work on the 2 pieces of land that the village is purchasing. The multi-family plan review is almost done. The application for the SDWF will be finished by end of June.
   8. **Clinton Fire District** – They had a garage fire on Milwaukee Street. Paramedic Service will be available July 15th.
   9. **Senior Center –** They visited the Japanese Gardens in Rockford. A second person will drive the bus for medical appointments. They will be in the Shopiere Parade. They had a nutrition program.
   10. **Chamber of Commerce –** While it was rainy on June 11th, the Country Market was a success. Model A Day went well. The Clinton Home Style Carshow on July 29th still needs certificate of insurance.
   11. **Administrator –** All lots in Phase I have been sold or are under contract. We have received money from WEC for 2 grants ($ 600 switching emails to .gov and $750 for a table for our voting accessible machine.
6. **New Business**
7. Renewal of Alcohol Beverage Licenses - Trustee Risseeuw moved to approve the renewals of the Alcohol Beverage Licenses as listed, Trustee Aarud seconded. Motion carried 6-0.
8. Renewal of Operator Licenses -Trustee Laatz moved to approve the renewal of the Operator Licenses as listed, Trustee Dammen seconded. Motion carried 6-0.
9. Cigarette and Tobacco Products Retail Licenses – Trustee Risseeuw moved to approve the renewals of Cigarette and Tobacco Products Retail Licenses as listed. Motion carried 6-0.
10. Operator License for Beth Eloise Kline – Trustee Aarud moved to approve the Operator License for Beth Eloise Kline, Trustee Laatz seconded. Motion carried 6-0.
11. Operator License for Leah R Meldrum – Trustee Risseeuw moved to approve the Operator License for Leah R Meldrum, seconded by Dammen. Motion carried 6-0.
12. Resolution #2023-11 – A Resolution Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing – Trustee Dammen moved to adopt Resolution #2023-11, Trustee Aarud seconded. Motion carried 6-0.
13. Resolution #2023-12 – A Resolution Acknowledging Receipt and Review of the 2022 Village of Clinton’s Compliance Maintenance Annual Report as Required by the Wisconsin Pollutant Discharge Elimination System Permit Issued by the Wisconsin Department of Natural Resources – Trustee Risseeuw moved to adopt Resolutions #2023-12, Trustee Aarud seconded. Motion carried 6-0.
14. Downtown Sidewalk Bid – Trustee Laatz moved to award the project to Unique Concrete with funds coming from the 2023A G/O Bond, Trustee Dammen seconded. Motion carried 6-0. Trustee Laatz then moved to amend the motion to clarify that it would be for $33,200 to include sealing the sidewalk, Trustee Dammen seconded. Motion carried 6-0.
15. Seal Coating and Crack Filling Project – Trustee Aarud moved to approve this project at a cost of $74,000, Trustee Dammen seconded. Motion carried 6-0.
16. Resolution #2023-13 – A Resolution to Formally Designate Certain Funds to be Taken Out of LGIP – Street Improvement Account – Trustee Risseeuw moved to adopt Resolution #2023-13 using the funds for seal coating and crack filling, Trustee Aarud seconded. Motion carried 6-0.
17. Ordinance #2023-04 – An Ordinance to Amend/Change Village Committees – Attorney Joos explained that this project is turning out to be more complex than she anticipated. She recommends renaming “Zoning Board of Appeals” to “Board of Adjustments”. She recommends discontinuing Public Works Board, Public Safety Board, Legislative Review Board, Parks and Recreation Board, Forestry Board and Economic Development Board. The Emergency Government Board only has to have one person be head of it; statutes dictate what has to be done in case of emergency. There are changes that need to be made as to placement of this material in our Ordinance Book. No action was taken. She and Dan will work on this and send to board members.
18. **Approval of Monthly Financial Reports for May 2023**-Trustee Laatz moved to approve the

financial reports for May 2023, Trustee Risseeuw seconded the motion, motion carried 6-0.

1. **Approval of Checks and Invoices (**Note: Checks & Invoices may be viewed in the village office)-Trustee Aarud moved to approve General Fund checks totaling $1,190,624.65 and Water/Sewer checks totaling $180,296.68, Trustee Dammen seconded the motion. Motion carried 6-0.
2. **Adjournment-**Trustee Risseeuw moved to adjourn at 8:05 p.m., Trustee Laatz seconded, motion carried 6-0.

Respectfully Submitted by Pam Franseen, Clerk/Treasurer